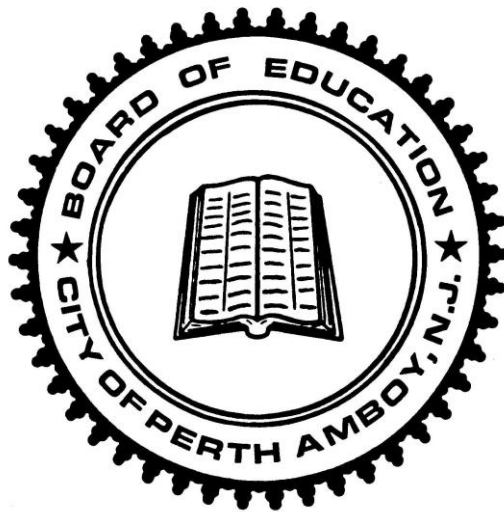


STUDENT
CODE OF CONDUCT
HANDBOOK

GRADES 5 - 12



PERTH AMBOY PUBLIC SCHOOLS
Board of Education
178 Barracks Street
Perth Amboy, New Jersey 08861

August 2010



Perth Amboy Public Schools

Administrative Headquarters Building

178 Barracks Street

Perth Amboy, New Jersey 08861

John M. Rodecker
Superintendent of Schools

(732) 376-6201
(732) 376-6196 (Fax)

August 2010

Dear Parents,

The enclosed is the revised Student Code of Conduct, which has been adopted by the Perth Amboy Board of Education. The Board of Education and our staff are committed to providing the students in Perth Amboy with a safe environment in which students can learn effectively.

Please review the Code of Conduct with your children so that the entire family will have an understanding of the type of behavior that is expected from our students and the consequences, which can occur if that behavior is not followed.

We ask for your involvement and support in order to maintain proper conduct in our schools.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Rodecker", written over a horizontal line.

John M. Rodecker
Superintendent of Schools

CODE OF STUDENT CONDUCT

GRADES 5 –12

To All Students:

Here is the Code that tells you how you are expected to act during the school day, during school events, and while you are on school property of buses.

A. YOU MUST COME TO SCHOOL AND ARRIVE ON TIME

1. Come to School

Come to school everyday

Be ready to learn when in class

Interact with other students and teachers

You must be in class to learn

You have to be in class to participate

2. Be on Time

You must get to school and class promptly

You must arrive on time to learn the entire lesson

You must arrive on time to not disrupt the rest of the class

When you are late you miss important lessons

B. YOU MUST BE READY TO LEARN

1. Be Prepared Mentally

Tell yourself every day that you come to school to learn

Tell yourself every day that your schoolwork comes first

Tell yourself every day to pay attention and work hard

Plan on being proud of your test results and your report card

Participate in school opening events every day

Participate in all school activities that interest you

2. Be Prepared Physically

Get lots of sleep and eat food that's good for you.

Come to school on time.

Bring the supplies and books you need for class or homework.

Take care of you books.

Take home and bring back all forms [your school gives you.](#)

[Follow the School Dress Code](#)

3. Follow Each Teacher

Listen to what is going on in each class

Ask questions when you don't understand something. *The only dumb question is the one you don't ask.*

Follow your teacher's direction

Write down stuff you might not remember.

Get your homework done every day. Turn in assignments on time.

Go see your Guidance Counselor if you need help

4. Share Responsibility With Classmates

Help your classmates whenever you can.

Participate in all class group activities as assigned by your teacher.

Stay away from kids who are misbehaving.

Follow all class rules, bus rules, and special rules on field trips.

Take part in after-school clubs / sports

5. Know How You Are Doing

Think about how you are behaving.

Find out what your teachers think about your work.

Make sure your parents or guardian knows how you are doing.

Set goals for yourself, and think about them often.

If you think you need help, ask for it.

Go see your Guidance Counselor if you need help.

C. YOU MUST DEMONSTRATE RESPECT FOR PEOPLE

1. Obey Directions From School Adults

School Adults means teachers, aides, guards, bus drivers, and principals.

You must follow instructions from school adults at all times.

You must not show off to your classmates by being disobedient.

You must not be rude to school adults or use bad language to them.

You must not run when a school adult calls you.

You must not hit any school adult.

You must not touch or talk to school adults in a mean or hurtful way.

You must not go places that school adults have told you to stay away from.

You must not continue behavior that a school adult has told you to stop

Obey these special rules:

No skateboarding or scooters on school property

No wearing hats inside the school building

No distracting others during class

2. Do Not Disturb Others

You must follow classroom rules.

You must walk and not run in the hallways.

You must not throw objects or make noises that distract other students.

You must not distract others with toys, games, radios, or other things.

You must not be rude to your classmates or use bad language to them.

You must not hit your classmates.

You must not talk to your classmates in a hurtful way.

You must not curse, swear, use obscene or bad words.

You must not touch your classmates.

You must not bring in telephones, pagers or tape recorders.

Obey these special school rules:

No Pokeman cards may be brought to school

No tardiness to class.

3. Do Not Bully Others

You must not harass or bully others based on personal characteristics such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory handicap or any other distinguishing characteristic.

If you are being bullied, or if you know someone else is being bullied, you should report it to a school adult, either verbally or in writing. You do not have to include your own name on the report. School adults will not reveal the names of students reporting bullying unless you want it to be known.

You must not harass someone for reporting incidents of bullying, or for helping with an investigation of bullying.

You must not make false reports of bullying to hurt others.

4. Do Not Create Danger To Yourself or Others

You must not bring guns to school.

You must not bring knives to school.

You must not bring sharp objects like scissors, box cutters, or screwdrivers to school. You must not bring any dangerous objects to school.

You must not bring firecrackers to school.

You must not bring smoke bombs or stink bombs to school.

You must not bring tobacco products or alcohol to school.

You must not set off a fire alarm unless there is real danger.

Obey these school rules:

No skateboarding or scooters in school property.

All bikes must be locked in their parking place.

No throwing snowballs.

No leaving school grounds without permission.

No cutting class.

No truancy

Do not enter the gym through the door marked "Out".

Stay in line during fire drills.

D. YOU MUST DEMONSTRATE RESPECT FOR THE PROPERTY OF OTHERS AND FOR THE SCHOOL ENVIRONMENT

1. Respect the Property of Others

You must not damage any school buildings, buses or other property.

You must not take anything belonging to another student or adult.

You must return books and other things the school loans to you.

You must not take or copy the work of others.

Obey these special school rules:

Do not loan your schoolbooks to anyone.

Do not mark up or spoil another student's work.

Leave the building by the main entrance except in an emergency

2. Respect the School Environment

You must throw trash away only in wastebaskets.

You must eat and drink only in places this is allowed.

You must not write or draw on walls, windows, doors or partitions.

Obey these special school rules:

Leave the building by the main entrance except in an emergency

Pick up your candy wrappers before you leave the playground.

E. YOU WILL BE CORRECTED FOR BREAKING THE RULES

1. Complying with this Code of Conduct is Necessary and Not Optional

You must know that there are consequences for misbehavior.

If your teacher corrects your behavior, you must listen and obey.

More serious misbehavior has more serious consequences.

Repeated misbehavior has more serious consequences.

Your parents or guardian will know about misbehavior.

Your parents or guardian will know about consequences.

2. You Will have a Chance to Explain What Happened

The responsible school adult will ask you what happened,

You should explain what happened. Tell the truth.

If you are referred for discipline, the principal or assistant principal will check with your teachers and other adults. They may look at physical evidence or interview other students. They will find out what really happened and see what rules may have been broken.

3. The Principal Will Decide About Discipline

When a decision is made, the principal or an assistant principal acting on behalf of the principal, will explain what the decision was and what the consequences will be.

The Principal Will Decide About Discipline (continued)

The principal's decision is final, except where the consequence may be a school suspension longer than ten days, or an expulsion, or in certain other cases where the law may provide a different path, including a formal hearing before the Perth Amboy Board of Education.

4. Your Parents/Guardians Will Be Informed

When any consequence is imposed, it will be recorded and may be reported to your parents or guardian, by telephone or in writing. In the case of serious consequences, this report will be made in the form of a telephone call and a letter that they acknowledge and return. Many times, a conference with your parents or guardians will be necessary.

5. You Are Responsible For Your School Work

Sometimes the consequences for misbehavior require you to be removed from the privilege of being in the classroom. When this happens, your classmates will keep on learning and you may fall behind. This is a serious consequence and you must make an extra effort to keep up with your classmates.

6. There Are Ways To Make Up Your School Work

Check with your teacher or counselor to learn how assistance may be provided to help you in making work up.

F. YOUR MISBEHAVIOR HAS CONSEQUENCES

1. You Will Receive Consequences Based On What Happened in Your Case

The consequences for your misbehavior will depend on certain things about the incident and about you that will be considered before the

penalty is imposed. Each case is different. But the consequences for each misbehavior stay the same.

2. Sometimes You Make Things Worse

In some cases, the Level of misbehavior is changed when the damage you do is serious, or your reasons for doing it are particularly bad, or you repeat your misconduct. These are called aggravating factors, and if one or more is found to exist, then the Level of a misbehavior may change.

Aggravating factors are:

- A. You caused actual and serious bodily injury to a person.
- B. You disrupted an entire class or school group and prevented them from completing their class or program.
- C. You did bad things because you wanted to get even with someone, or because you wanted to get or take something that you couldn't have, except by using force.
- D. You deliberately planned and then attempted to cause injury to a person. If you planned with others and someone started to carry out your plan, you may be responsible for the plan even if you did not do anything yourself.
- E. You did something specifically prohibited by a written Mandatory Behavior Modification Plan in effect at the time of the incident.

3. The Chart of Offenses

Misbehavior that requires punishment offends the whole school, and so it is called an Offense. The Chart of Offenses tells what will happen as a consequence of particular Offenses. You should study this chart and have an adult help you in understanding this chart if you are not sure what it means.

The following definitions apply to the Chart of Offenses – Grades 5-12:

- A. Behavior Plan: A contract between the student and a school adult about a certain behavior, stating what the student agrees to do in certain situations, and what the school adult will do if the student does not act according to his/her promises in the contract. This written agreement will state the consequences, positive or negative, that will occur as a result of certain stated behaviors. A Behavior Plan will not require any professional counseling without review of the case and approval of the plan by a person licensed in that profession.
- B. Gang-related Misbehavior: A misbehavior that was committed while the student was involved in gang-related activity. “Gang-related activity” means one or more misbehaviors that were committed for the benefit of, at the direction of, or in association with a gang. “Gang” means three or more persons that (a) have in common a group name or identifying sign, symbol, tattoo, or other physical marking, style of dress or use of hand signs or other indicia of association or common leadership AND (b) individually or together with other members of a gang have committed, conspired or attempted to commit, within the preceding three years, two or more offenses on the Chart of Offenses for any grade level, regardless of whether the prior offenses resulted in disciplinary action.

- C. Community Service: Community Service is available in appropriate circumstances as a voluntary alternative to in school suspension (ISS). A student may serve Community Service with a sponsor that falls within one of the following categories: the school; a non-profit organization within the city limits; or a civic agency (such as the police or fire department). Duties, hours and times shall be determined by the sponsor and school with consideration given to the circumstances of the misconduct. Parental consent must be obtained for students under the age of 18.

G. YOU MUST OBEY THE LAW

Sometimes your conduct outside of school will have consequences in school.

Your misconduct away from school at school sponsored events, on buses, and on your way to and from school is a part of your school behavior, and the school will hold you responsible for your conduct at those times. When you are away from school in other circumstances, if your misconduct will harm the health and safety of others in school, or if your misconduct will have a harmful effect on the school's ability to do its job, the school will impose consequences for that misbehavior.

Students are required to abide by all the laws of the State of New Jersey as well as ordinances of the City of Perth Amboy. Violation of these laws and ordinances occurring within the jurisdiction of the Perth Amboy Board of Education may also be charged as disciplinary offenses.

H. **ATTENDANCE REGULATIONS**

The Perth Amboy Board of Education considers the following to constitute reasonable cause for absence from school:

4. Illness and/or recovery from an accident
5. Death or serious illness in the immediate family as verified by documentation
6. Religious holiday as designated by the State Department of Education
7. Administrative approved reason for school related activity
8. Attendance required in court as verified by documentation
9. Suspension from school

It is noted that the administration reserves the right to determine other justified causes for absences. **Days missed for the purpose of vacation will be considered unexcused absences.**

All work must be made up at the initiative of the student with collaboration of the teacher within two (2) days of the return from absence for each day of absence.

Conferences will be called by the school administration to discuss the absences with the parent of guardian of a student whenever it appears that a child is developing a pattern of absences, which interferes with his/her educational progress.

After four (4) cumulative absences, parents may be notified and a conference with the guidance counselor, student and parent or guardian may be arranged.

When a child has been absent for more than ten (10) cumulative days when school is in session without a reasonable cause, notice will be given to the parent or guardian and a conference will be held to discuss the absences and pull all parties on notice that continued absences will lead to further disciplinary action such as: Truancy, Intervention Program Services, and Juvenile Aid Counseling Services.

A non-school attendance complaint will be filed in Municipal Court concerning each student who is habitually and repeatedly absent from school without a reasonable cause for absence. Notice will be furnished to the parent or guardian as provided by law.

PERTH AMBOY PUBLIC SCHOOLS

CHART OF OFFENSES – GRADES 5 TO 12

OFFENSE	DESCRIPTION	PROGRESSION & CONSEQUENCES
*Cell Phone or Remote Communications Device	Use of a cell phone, beeper, or other one-way or two-way remote communications device without advance written permission *With respect to this policy private offsite behavior may have consequences in the school district.	1st incident: Confiscation of device, return to student at end of day 2nd incident: Confiscation of device, return to a parent 3rd incident: ISS (1) day minimum, confiscation of device, return to a parent.
Computer Related Misconduct	Violation of district acceptable use policy or any other behavior violating district or building code involving the use of a district computer	1st incident: Community Service/ISS and Parent Conference 2nd incident: Loss of some or all computer privileges, ISS/OSS, Parent Conference and Behavior Plan. Consider change in coursework where computer is used.
Dishonesty - Cheating	Any act of dishonesty that gives the student an undue academic advantage.	1st incident: Parent Conference and (1) Saturday Detention and grade loss for that assignment (Bd. Policy 538). 2nd incident: ISS, Parent Conference and grade loss for that assignment (Bd. Policy 538). 3rd incident: ISS/OSS, Parent Conference and grade loss for that assignment (Bd. Policy 538).
Dishonesty	Acts of lying, giving false identification, or using trickery to obtain an undue advantage, other than cheating and forgery.	1st incident: Parent Conference and (1) Saturday Detention 2nd incident: Community Service, ISS, Parent Conference and Behavior Plan. 3rd incident: ISS/OSS, Parent Conference, & Behavior Plan Revision.
Disobedient Conduct	Acts of disobedience to direct instructions, including resistance by back-talking or physical refusal / avoidance.	1st incident: Community Service / ISS (1) day minimum and Parent Conference 2nd incident: ISS (2) or more days, Parent Conference, & Behavior Plan 3rd incident: ISS/OSS, Parent Conference, & Behavior Plan Revision.
Defiant Conduct	Acts of disobedience that also disrupts the classroom or other school functions for a brief time.	1st incident: Community Service / ISS (2) day or more days, Parent Conference, & Behavior Plan 2nd incident: ISS/OSS, Parent Conference, & Behavior Plan 3rd incident: OSS, Alternate Placement and/or expulsion, Parent Conference, & Behavior Plan Revision. Grades (5-6) 3rd incident: OSS, Parent Conference, and Behavior Plan Revision

*A first incident may be treated as a second or third incident depending on the student's level of maturity and responsibility and/or on specified aggravating circumstances. Aggravating circumstances can result in consequences beyond those on this chart, including long-term suspension, [home instruction](#), [alternate placement](#), [meeting with Superintendent](#) and or expulsion.

Offenses which may warrant student expulsion may be referred to the Discipline Committee of the Board for Due Process Hearing prior to official adjudication by the full Board.

Depending upon the severity and nature of the offenses, school officials may have to report the offenses to the appropriate civil authorities such as local or state law enforcement agencies or the New Jersey State Division of Youth and Family Services.

Conduct that appears to violate principles of equal educational opportunity or implicate status-based discrimination, including bullying and harassment, will be referred to an AA/EEO officer for investigation and possible intervention.

PERTH AMBOY PUBLIC SCHOOLS

CHART OF OFFENSES – GRADES 5 TO 12

OFFENSE	DESCRIPTION	PROGRESSION & CONSEQUENCES
Disorderly Conduct	Acts of misbehavior that violate written school rules or accepted age related norms of behavior.	1st incident: Community Service / ISS (1) day minimum and Parent Conference 2nd incident: ISS (2) or more days, Parent Conference, & Behavior Plan 3rd incident: OSS, Parent Conference, & Behavior Plan Revision.
Unruly Conduct	Acts of disobedient conduct that also disrupts the classroom or other school functions for a brief time.	1st incident: ISS (2) day or more days, Parent Conference, & Behavior Plan 2nd incident: OSS, Parent Conference, & Behavior Plan Revision 3rd incident: OSS, Alternate Placement and/or expulsion, Parent Conference, & Behavior Plan Revision. Grades (5-6) 3rd incident: OSS, Parent Conference, and Behavior Plan Revision
Disruptive Conduct	Acts of disobedient and disorderly conduct that substantially disrupt the classroom or other school functions, except false alarms.	1st incident: ISS (3) or more days and Parent Conference 2nd incident: OSS, Parent Conference, & Behavior Plan 3rd incident: OSS, Alternate Placement and/or expulsion, Parent Conference, & Behavior Plan Revision.
False Alarms	Giving a false alarm, verbally or by mechanical means, or tampering with alarm equipment.	1st incident: OSS, Parent Conference, & Behavior Plan 2nd incident: OSS, Parent Conference, & Behavior Plan Revision 3rd incident: Alternate Placement and/or Expulsion, Parent Conference and Behavior Plan Revision Grades (5-6) 3rd incident: OSS (2) day or more days, Parent Conference, and Behavior Plan Revision
Force - Fighting	An act of physical aggression against a person, intending to or causing physical injury regardless of the person's aggression or resistance. Claims of self-defense will not be recognized unless it is clearly shown that it was impossible to escape or seek adult assistance.	1st incident: OSS, Parent Conference, & Behavior Plan 2nd incident: OSS, Parent Conference, & Behavior Plan Revision 3rd incident: OSS, Alternate Placement and/or Expulsion, Parent Conference and Behavior Plan Revision Grades (5-6) 3rd incident: OSS (2) day or more days, Parent Conference, and Behavior Plan Revision

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PERTH AMBOY PUBLIC SCHOOLS

CHART OF OFFENSES – GRADES 5 TO 12

OFFENSE	DESCRIPTION	PROGRESSION & CONSEQUENCES
Force – Improper Physical	An act of physical aggression, not against a person, causing physical damage to property.	1st incident: Community Service / OSS, & Parent Conference 2nd incident: OSS, Parent Conference, & Behavior Plan
Force – Physical Assault	An act of physical aggression against a person who is not expecting or resisting.	1st incident: OSS, Parent Conference, & Behavior Plan 2nd incident: OSS, Parent Conference, & Behavior Plan Revision with Alternate Placement or Expulsion 3rd incident: Superintendent Conference Grades (5-6) 3rd incident: OSS (2) day or more days, Parent Conference, and Behavior Plan Revision
Forgery and False Identity	Signing the name of or impersonating another person, including a parent, in connection with any school related document or activity.	1st incident: Community Service / Saturday Detention & Parent Conference. 2nd incident: Saturday Detention / ISS & Parent Conference 3rd incident: OSS, Parent Conference and Behavior Plan
Gambling	Betting money or possessions in violation of the laws of New Jersey	1st incident: Community Service / ISS (1) Day minimum and Parent Conference. 2nd incident: ISS (2) or more days, Parent Conference & Behavior Plan 3rd incident: OSS, Parent Conference and Behavior Plan Revision
Gang - Related Misbehavior	Commission of any offense on this chart while the student was involved in gang-related activity as defined in this Code.	1st incident: OSS & Parent Conference 2nd incident: OSS, Parent Conference, & Behavior Plan 3rd incident: Alternate Placement and/or Expulsion Grades (5-6) 3rd incident: Superintendent Conference
Gang - Related Misbehavior – Conspiracy to Commit	Making an agreement of plan with another person that one or more of them will commit an act of gang – related activity as defined above.	1st incident: OSS & Parent Conference 2nd incident: OSS, Parent Conference, & Behavior Plan 3rd incident: Alternate Placement and/or Expulsion Grades (5-6) 3rd incident: Superintendent Conference
*Harassment – Verbal / Written/ Electronic	An act of verbal, written, & electronic, not aggressive, that discomforts the victim or a reasonable observer, or includes use of profanity or obscenity in words or gestures, or is based upon a protected status such as race, gender creed or sexual orientation. *With respect to this policy private offsite behavior may have consequences in the school district.	1st incident: Community Service / ISS, Parent Conference, & Behavior Plan 2nd incident: ISS / OSS, Parent Conference & Behavior Plan Revision 3rd incident: OSS, Parent Conference and Behavior Plan Revision

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PERTH AMBOY PUBLIC SCHOOLS

CHART OF OFFENSES – GRADES 5 TO 12

OFFENSE	DESCRIPTION	PROGRESSION & CONSEQUENCES
*Harassment – Verbal / Written/ Electronic - Threatening	An act of verbal, written or electronic harassment, aggressive in character, that discomforts the victim or a reasonable observer, or threatens harm, or is based upon a protected status such as race, gender, creed or sexual orientation. *With respect to this policy private offsite behavior may have consequences in the school district.	1st incident: ISS, Parent Conference, & Behavior Plan 2nd incident: OSS (2) or more days, Parent Conference & Behavior Plan Revision 3rd incident: OSS, Parent Conference and Behavior Plan Revision. Alternate Placement or Expulsion. Grades (5-6) 3rd incident: OSS (4) days, Parent Conference, & Behavior Plan Revision
*Harassment – Bullying / Electronic	Any gesture, words, verbal/written or electronic or act motivated by an actual or perceived characteristic or handicap that will have the effect of harming or causing fear of harm to the student or student's property, or that insults or demeans a student in such a way as to cause substantial disruption to or interference with the orderly operation of the school. *With respect to this policy private offsite behavior may have consequences in the school district.	1st incident: ISS and Behavior Plan or OSS and Parent Conference 2nd incident: OSS (2) or more days, Parent Conference & Behavior Plan Revision 3rd incident: OSS, Parent Conference and Behavior Plan Revision. Alternate Placement or Expulsion. Grades (5-6) 3rd incident: OSS (4) days, Parent Conference, & Behavior Plan Revision
Pornographic / Obscene Materials	Possession or display of pornographic or obscene materials while on school premises including buses and at bus stops.	1st incident: Community Service / ISS (1) day minimum and Parent Conference 2nd incident: ISS (2) or more days, Parent Conference & Behavior Plan 3rd incident: OSS, Parent Conference and Behavior Plan Revision
Prohibited Substances – Alcohol & Tobacco	Possession or use of any alcohol or tobacco or product containing same while on school premises including buses and at bus stops.	1st incident: OSS and Parent Conference 2nd incident: OSS and Behavior Plan and Parent Conference 3rd incident: OSS and Parent Conference and Behavior Plan Revision *Refer to Substance Abuse Policy
Prohibited Substances – Distribution or Sales	Distributing or selling non-prescribed drug while on school premises including buses and at bus stops.	1st incident: OSS and Parent Conference and Behavior Plan 2nd incident: OSS or Alternate Placement or Expulsion *Report to Civil Authorities

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PERTH AMBOY PUBLIC SCHOOLS

CHART OF OFFENSES – GRADES 5 TO 12

OFFENSE	DESCRIPTION	PROGRESSION & CONSEQUENCES
Prohibited Substances – Drugs	Possession or use of any non-prescribed drug while on school premises including buses and at bus stops.	1st incident: OSS and Parent Conference 2nd incident: OSS and Behavior Plan and Parent Conference * Refer to Substance Abuse Policy 3rd incident: OSS and Parent Conference and Behavior Plan Revision
Property - Trespass	Entering any area of school property prohibited to students	1st incident: Saturday Detention / Parent Conference 2nd incident: ISS / OSS and Parent Conference 3rd incident: OSS and Parent Conference and Behavior Plan
Property – Robbery	Using verbal intimidation or physical force to take something belonging to another.	1st incident: OSS and Behavior Plan and Parent Conference 2nd incident: OSS and Behavior Plan Revision and Parent Conference 3rd incident: OSS and Parent Conference and Behavior Plan Revision *Report to Civil Authorities
Property – Theft	Taking or in the act of taking something that belongs to another without the owner's consent	1st incident: ISS / OSS and Behavior Plan and Parent Conference 2nd incident: OSS and Behavior Plan Revision and Parent Conference 3rd incident: OSS and Parent Conference and Behavior Plan Revision
Property – Vandalism	Damaging, breaking, destroying or marking up school property or property belonging to another person.	1st incident: Community Service / ISS and Behavior Plan and Parent Conference 2nd incident: OSS and Behavior Plan Revision and Parent Conference 3rd incident: OSS and Behavior Plan Revision and Alternate Placement Grades (5-6) 3rd incident: Superintendent Conference

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PERTH AMBOY PUBLIC SCHOOLS

CHART OF OFFENSES – GRADES 5 TO 12

OFFENSE	DESCRIPTION	PROGRESSION & CONSEQUENCES
Sexual Assault	An act of physical aggression involving physical contact of a sexual nature or for a stated sexual purpose.	1st incident: OSS and Behavior Plan and Parent Conference 2nd incident: OSS or Alternate Placement Grades (5-6) 3rd incident: Alternate Placement (Home Instruction) and Behavior Plan Revision
Tardiness: Grades 5 - 8	A pupil is tardy to school when the pupil reports to school after homeroom has begun.	1st incident: Warning to Student and Parent 2nd incident: Parent Conference with Administrator 3rd incident: Parent Liaison Home Visit or Parent Conference with Attendance/Lateness Committee
Terroristic Threats	A student commits the offense of making "terroristic threats" if he or she threatens to commit any offense against any person or property with intent to: <ol style="list-style-type: none"> 1. cause a reaction of any type to his or her threat[s] by an official or volunteer agency organized to deal with emergencies; 2. place any person in fear of imminent serious bodily injury; 3. prevent or interrupt the occupation or use of a building; room; place of assembly; place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place; 4. cause impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service; 5. place the public or a substantial group of the public in fear of serious bodily 	1st incident: OSS or Alternate Placement (Expulsion for one year) 2nd offense: Alternate Placement or Expulsion or Permanent Expulsion

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Offenses which may warrant student expulsion may be referred to the Discipline Committee of the Board for Due Process Hearing prior to official adjudication by the full Board.

Depending upon the severity and nature of the offenses, school officials may have to report the offenses to the appropriate civil authorities such as local or state law enforcement agencies or the New Jersey State Division of Youth and Family Services.

Conduct that appears to violate principles of equal educational opportunity or implicate status-based discrimination, including bullying and harassment, will be referred to an AA/EEO officer for investigation and possible intervention.

PERTH AMBOY PUBLIC SCHOOLS

CHART OF OFFENSES – GRADES 5 TO 12

OFFENSE	DESCRIPTION	PROGRESSION & CONSEQUENCES
	injury; or influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state.	
Uniforms – Not Wearing Mandatory School Uniforms (Grades 5 – 8)	School uniforms are mandated in grades 5 – 8 and must be worn every day.	1st incident: Parent Note/ Call 2nd incident: Parent Conference 3rd incident: After-School Detention 4th incident: Saturday Detention
Uniforms – Not Wearing Mandatory School Uniforms (Adult School)	School uniforms are mandated in the Adult School and must be worn every day.	Student will be provided a uniform in the office to wear, and at the end of the day, it will be returned.
Weapons – Dangerous Instrumentalities and Fireworks	Possession or use of any sharp instrument except as authorized for schoolwork, any fireworks or incendiary device, or any toy or replica that may readily be mistaken for a prohibited weapon.	1st incident: OSS and Parent Conference 2nd incident: OSS and Behavior Plan and Parent Conference 3rd incident: Expulsion Grades (5-6) 3rd incident: Alternate Placement (Home Instruction) and Behavior Plan Revision
Weapons – Firearms, Destructive Devices & Knives	Possession or use of any firearm including starter pistols, any explosive or other destructive device as defined by law, and any knife.	1st incident: OSS (Expulsion for one year) 2nd incident: Permanent Expulsion
Building Specific Offenses	Any substantive violation of a building code not otherwise covered above.	As Indicated by Building Code

*A first incident may be treated as a second or third incident depending on the student's level of maturity and responsibility and/or on specified aggravating circumstances. Aggravating circumstances can result in consequences beyond those on this chart, including long-term suspension, [home instruction](#), [alternate placement](#), [meeting with Superintendent](#) and or expulsion.

Offenses which may warrant student expulsion may be referred to the Discipline Committee of the Board for Due Process Hearing prior to official adjudication by the full Board.

Depending upon the severity and nature of the offenses, school officials may have to report the offenses to the appropriate civil authorities such as local or state law enforcement agencies or the New Jersey State Division of Youth and Family Services.

Conduct that appears to violate principles of equal educational opportunity or implicate status-based discrimination, including bullying and harassment, will be referred to an AA/EEO officer for investigation and possible intervention.